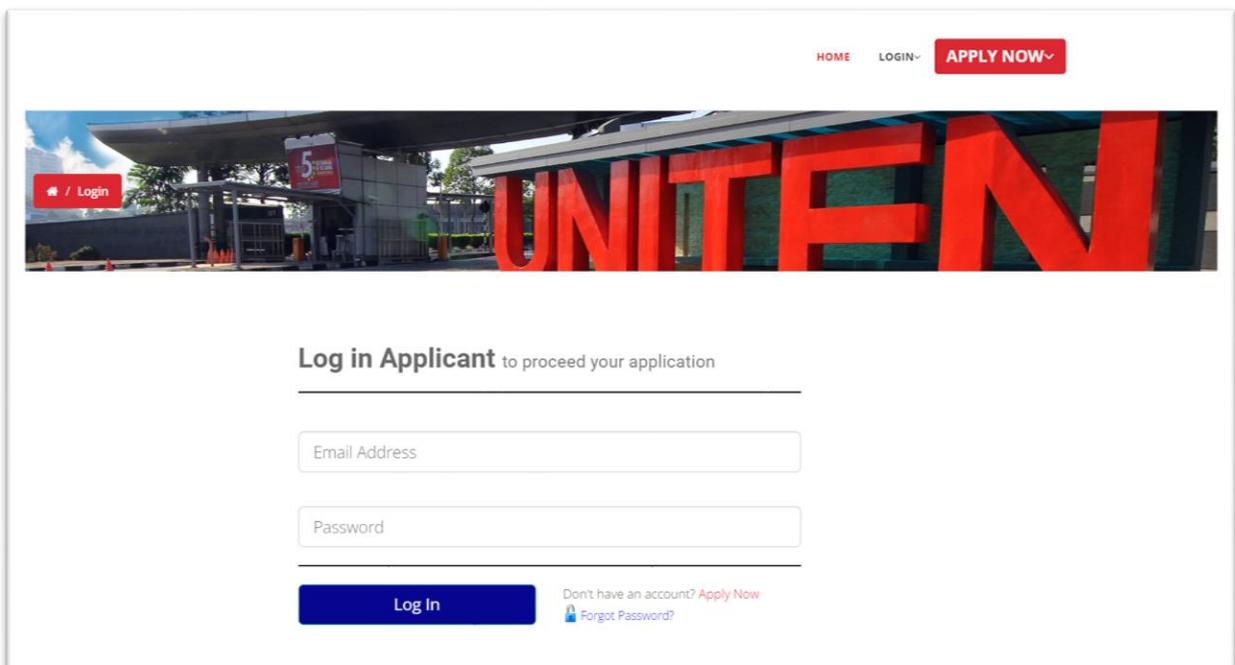


MANUAL ONLINE APPLICATION  
FOR  
SUMBANGAN AWAL PENGAJIAN  
FROM  
DANA WAKAF ILMU UNITEN

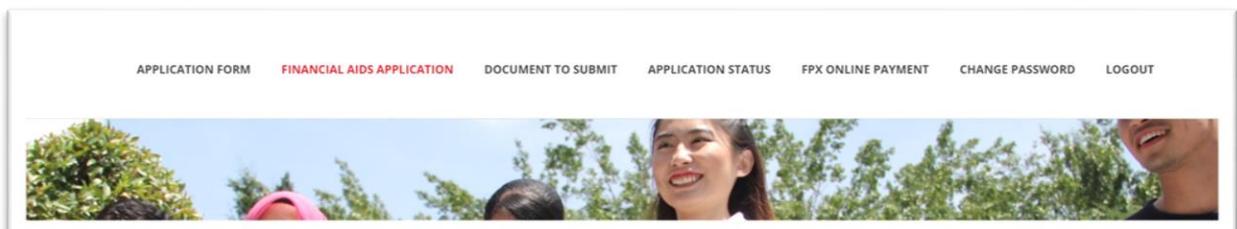
STEP 1 : Go to UNITEN Website > [Apply > UniApps Login](#)



STEP 2 : Key-in your username and password



STEP 3 : Choose Financial Aids Application menu



## STEP 4 : Select dropdown Sumbangan Awal Pengajian and click Apply

Financial Aids Application

Please choose your desired financial application.  
Please ensure your eligibility before applying.

Financial Aid :

**\*\*Terms and Conditions:**  
"I hereby confirm that the information furnished by me here above is true to the best of my knowledge. Any duplicate application will not be entertained."

[Apply](#)

## STEP 5 : Read the requirement for the application and click Apply Here

Financial Aids Application



**PUSAT ISLAM UNIVERSITI TENAGA NASIONAL**  
MASJID | TABUNG AMANAH ZAKAT | DANA WAKAF ILMU | PENSIJILAN TAHFIZ

**SUMBANGAN AWAL PENGAJIAN**

Sumbangan Awal Pengajian adalah salah satu bentuk bantuan kewangan yang disediakan oleh UNITEN melalui Dana Wakaf Ilmu. Sumbangan ini adalah hasil keuntungan/hibah melalui kutipan wakaf tunai daripada penyumbang yang terdiri dari staff UNITEN, Alumni UNITEN dan masyarakat setempat.

Sumbangan Awal Pengajian berjumlah RM250.00 merupakan bantuan sementara yang disediakan untuk membantu perbelanjaan pelajar sebelum pelajar mendapat penajaan atau bantuan kewangan yang lain. Sumbangan ini akan diberikan kepada pelajar baharu pada awal semester pengajian.

Syarat kelayakan untuk memohon adalah seperti berikut:

1. Warganegara Malaysia
2. Pelajar pengambilan Julai 2023 dan September 2023 yang sudah berstatus aktif bagi Asas/Diploma/Sarjana Muda
3. Sudah membuat pembayaran Pendaftaran pelajar baru dan sudah berstatus aktif semasa tarikh tutup permohonan.
4. Kelulusan penerima sumbangan adalah tertakluk kepada had kifayah yang ditetapkan oleh UNITEN.

[Apply Here](#)

STEP 6 : Provide all the required information in Parent/ Guardian Info

Parent/Guardian Info

Father's/Guardian's Name :

Occupation :

Handphone Number :

Mother's Name :

Occupation :

Home Phone Number :   
(Eg: 0389212020)

Handphone Number :

Monthly Household Income (Parents/Guardian) RM :

STEP 7 : Choose the Type of Ownership House and Save Parent/ Guardian Details

Type of Ownership House :  Rental/ Monthly Instalment  
 Wholly Owned

Data has been successfully saved

STEP 8 : Provide your parent/guardian's dependent information

Dependant Info

**Please fill in your Parent/Guardian's dependant details**

**Name\* :**

**NRICNo\* (Please include (-). Eg: 79XXXX-XX-XXXX):**

**Relationship\* :**

**Category\* :**

**Institution\* :**

**Additional Information\* :**

**Add**

**STEP 8a : Select Relationship dependent of your parent/guardian**

**Relationship\* :**

- Spouse
- Select Relationship--**
- Children
- Father
- Mother
- Spouse

**STEP 8b : Select category dependent of your parent/guardian**

**Category\* :**

- Select Category--
- Select Category--**
- Adult Employed (18 years old and above)
- Adult Unemployed (18 years old and above)
- Study in IPT
- Dependant age 7-17 years old
- Dependant age below 6 years old

**Additional Information\* :**

- Select Additional Information--

STEP 8c : Provide additional information if relevant

Additional Information\* :

--Select Additional Information--

- Select Additional Information--
- Disabled
- Chronic Disease
- Childcare Costs

STEP 9 : Click Add to add the dependent info to the Dependent List

Additional Information\* :

--Select Additional Information--

Add

STEP 10 : Click Save & Proceed to Next once you have provide all your parent/guardian's dependent information.

Dependant Info

+ Add dependant

No.	Name	NRICNo	Relationship	Date Of Birth	Institution	Household Category	Additional Information
1.	Muhamad Rai	111111-01-1111	Children	11 Nov 2011	UNITEN	Study in IPT	<a href="#">View Details</a>
2.	Muhamad Raiz	221222-12-2222	Children	22 Dec 2022	SMK	Dependant age 7-17 years old	Disabled <a href="#">View Details</a>
3.	N...ma	121212-12-1212	Spouse	12 Dec 2012		Adult Unemployed (18 years old and above)	<a href="#">View Details</a>

Save & Proceed to Next>>

STEP 11 : Download the Verification Form and obtain verification from the authorised personnel stated in the form. Once verification has been obtained, upload the form into the application system.

Verification Form

Kindly download the verification form to get verification from the authorized personnel. Once the verification has been obtained, please upload it to the application system. Click [Verification Form](#)

**BORANG SUMBANGAN AWAL PENGAJIAN**

PROGRAM:  
NAMA:  
NO KAD PENGENALAN :  
NO TELEFON BIMBIT:  
EMEL:

**A. MAKLUMAT IBUBAPA/PENJAGA**

1. NAMA BAPA/PENJAGA :

2. PEKERJAAN:

3. NO TELEFON BIMBIT:

4. NAMA IBU/PENJAGA :

5. PEKERJAAN:

6. NO TELEFON BIMBIT:

7. PENDAPATAN ISI RUMAH:

**B. MAKLUMAT TANGGUNGAN**

No	NAMA	IC NO	HUBUNGAN	INSTITUSI	MAKLUMAT TAMBAHAN
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**C. PENGESAHAN MAKLUMAT**

Bahagian ini hendaklah disahkan oleh pegawai eksekutif (kakitangan swasta) atau pegawai kerajaan dalam kumpulan Pengurusan dan Professional/ Pesuruhjaya Sumpah/ Penghulu atau Ketua Kampung/ Pengerusi JKKK/ Nazir Masjid Mukim/ Ketua Penduduk/ Pengerusi Surau.

Saya mengesahkan maklumat yang diberikan oleh \_\_\_\_\_

No K/P \_\_\_\_\_ di dalam borang permohonan adalah betul dan benar.

Tandatangan: \_\_\_\_\_

Nama: \_\_\_\_\_

No Kad Pengenalan: \_\_\_\_\_

Alamat: \_\_\_\_\_

Pekerjaan: \_\_\_\_\_

Tarikh: \_\_\_\_\_

Cop Rasmi: \_\_\_\_\_

## STEP 12 : Upload Document

### Upload Document

Please upload the required document stated below. You will be required to provide certified documentation. Documents can be certified by TNB/UNITEN Executive, commissioner for declarations, government official, public notary, or university staff from your previous university (head of the department, dean, registrar, or other authorized delegates).

- 1. Latest Parent/Guardian's Pay Slip/ Statement Income**  
 No file chosen   
  
(Only .pdf/.jpeg/.jpg/.tif are allowed to be uploaded)
- 2. Latest Parent/Guardian's Bank Statement**  
 No file chosen   
  
(Only .pdf/.jpeg/.jpg/.tif are allowed to be uploaded)
- 3. Parent/Guardian's IC**  
 No file chosen   
  
(Only .pdf/.jpeg/.jpg/.tif are allowed to be uploaded)
- 4. OKU/JKM Card**  
 No file chosen   
  
(Only .pdf/.jpeg/.jpg/.tif are allowed to be uploaded)
- 5. Verification Form**  
 No file chosen

## STEP 13 : Click Declaration and Submit Application

I acknowledge and confirm that all information and documents provided are true and accurate. I further declare that I have disclosed all the information required to be given in this application and that I have not withheld information that may affect my application. UNITEN shall have the right to disqualify and reject the application if any information submitted by the Applicant is false, incorrect, or document incomplete.

STEP 14 : You can view your Application Status in the UniApps System

**Financial Application**

**Financial Application Status**

You have successfully submitted your : **Sumbangan Awal Pengajian** application  
Thank you

STEP 15 : Email notification messages will be sent to your email address.

Reply Reply All Forward

Wed 21/6/2023 4:58 PM

noreply@uniten.edu.my

**UNITEN Sumbangan Awal Pengajian (SAP) Application**

To :

Cc : Dana Wakaf Ilmu

Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

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Dear ,

You have successfully submitted an application for Sumbangan Awal Pengajian. For your information, your application will only be processed if all the required information and document is complete.

The result of the application will be informed to you via your email address starting from **14<sup>th</sup> July 2023** (subject to change).

If you do not receive any response within 1 month after the closing date of the application, then your application is considered UNSUCCESSFUL.

For further enquiry, kindly email to [wakafilmu@uniten.edu.my](mailto:wakafilmu@uniten.edu.my)

Thank you.

- End -